



REQUEST FOR QUOTATION

PR No. : 0419-008

DATE : _____

JO No. : _____

Name of Company: _____

Address: _____

Business Permit No: _____

TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than April 24, 2019.

 Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the Contract	OFFER						REMARKS
			PRICE				Compliance with technical specifications		
			QTY.	UNIT	UNIT PRICE	TOTAL	YES	NO	
1	FLOOR MOUNTED TYPE AIR CONDITIONER ((HEAVY DUTY, 12HR TIMER, SELF-DIAGNOSIS, AUTO SWING AIRFLOW, ULTRA HIGH EFFICIENCY, SIZE: (LXWXH) 24" X 13" X 72" AND INCLUDES INSTALLATION & MATERIAL DELIVERY))	PhP: <u>85,000.00</u>	1.00	UNIT	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	

GRAND TOTAL: _____

Signature Over Printed Name: _____

Contact Number (Landline/Cellphone)/Email Address _____

TERMS AND CONDITIONS:

- The mode of payment is within six (6) months.
- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any at all times except for one (1) lot requisition.
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- Price quotation/s, to be dominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (consulting services) which complies with the minimum technical specifications and other terms.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The item/s shall be delivered within Five (5) days from receipt of Purchase Order/Job Order Contract, Notice of Award (NOA) and Notice to Proceed (NTP). The awardee shall notify two (2) days before its delivery of goods and services.
- The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



Republic of the Philippines
METRO KIDAPAWAN WATER DISTRICT

Lanao, Kidapawan City
 Tel nos. (064)577-1533, 577-1845, Fax no. (064) 572-5555
 E-mail Address: metrokidapawan_wd@yahoo.com
 Website: www.metrokidapawanwd.gov.ph

"Committed to Service, Development and Self-Reliance"
 OFFICE OF THE ASSISTANT GENERAL MANAGER FOR OPERATIONS



TERMS OF REFERENCE

PURPOSE	FOR AHRD OFFICE		
PARTICULARS	<input checked="" type="checkbox"/> PR <input type="checkbox"/> JO No.: <u>PH19-008</u>	Date:	26-Mar-19

ITEMS, SPECIFICATIONS, AND DESCRIPTIONS

ITEM 1: 1 UNIT FLOOR MOUNTED TYPE AIR CONDITIONER

SPECIFICATIONS:	INCLUSION:
1 Floor mounted	1. Material Delivery
2 Heavy Duty	2. Installation
3 12hr Timer	
4 Self-Diagnosis	
5 Auto Swing Airflow	
6 Ultra High Efficiency	
7 Size: (LXWXH) : 24 inches x 13inches x 72 inches	

SOURCE OF FUND	APP/PPMP Item No.:	
	Account No.:	815 / 821

MODES AND TERMS OF PAYMENT	30 days upon complete delivery
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REQUIRED SERVICES

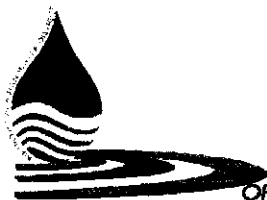
<input checked="" type="checkbox"/> Free Delivery <input type="checkbox"/> Free Product Demonstration <input type="checkbox"/> Free Installation	Others specify:
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REQUIRED CERTIFICATIONS/ PERMITS	
QUALIFICATIONS	

AREA OF DELIVERY	MKWD Compound, Brgy Lanao, Kidapawan City
DATE OF DELIVERY	30-Apr-18
TIME OF DELIVERY	8:00 am-5:00pm
WARRANTY PERIOD	
RETENTION	Amount:
	Duration:
TAX INCLUSIVE	

OTHER CONDITIONS AND CONSTRAINTS

Prepared by: GUILLERMO B. BACLAYON Division Manager A-GSD	Reviewed by: MYRNA R. VICTORIA, MBA Department Manager A- AHRD
Noted by: WILESPER LISANDRO M. ALQUEZA, CE/RMP/MBA Material Standards Committee Chairman	Approved/Disapproved by: STELLA M. GONZALES, MPS General Manager



Republic of the Philippines
METRO KIDAPAWAN WATER DISTRICT

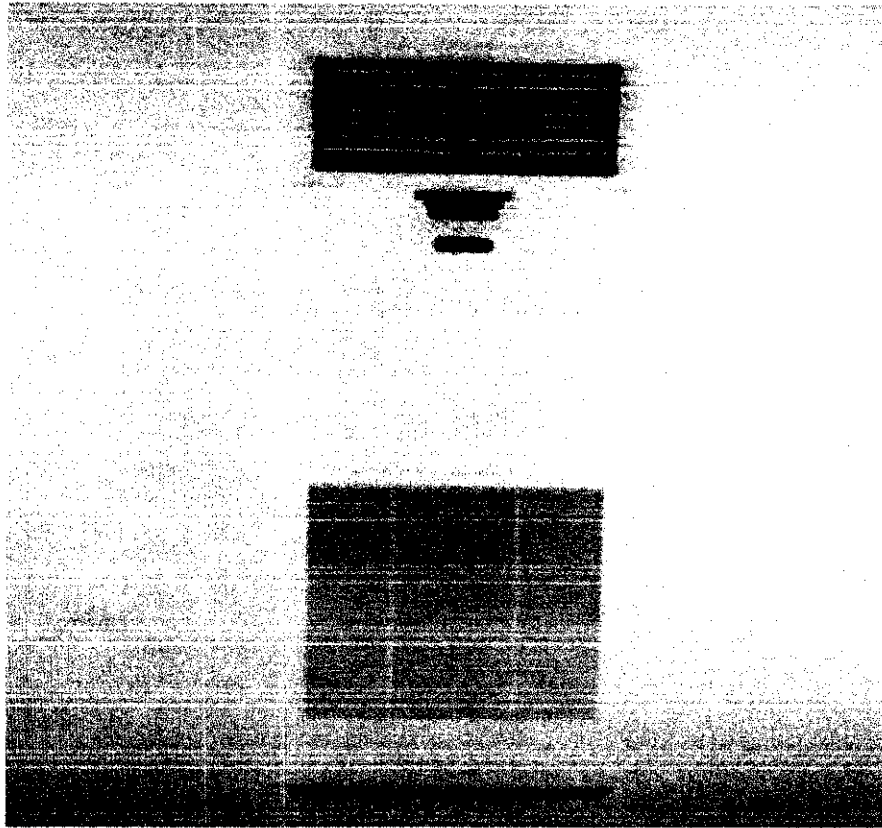
Lanao, Kidapawan City
Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-5555
E-mail Address: metrokidapawan_wd@yahoo.com
Website: www.metrokidapawanwd.gov.ph

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TERMS OF REFERENCE

PURPOSE		FOR AHRD OFFICE	
PARTICULARS		<input checked="" type="checkbox"/> PR <input type="checkbox"/> JO No.: 0419-006	Date: 26-Mar-19
ITEMS, SPECIFICATIONS, AND DESCRIPTIONS			
ITEM 1: 1 UNIT FLOOR MOUNTED TYPE AIR CONDITIONER			
SPECIFICATIONS:		INCLUSION:	
1	Floor mounted	1. Material Delivery	
2	Heavy Duty	2. Installation	
3	12hr Timer		
4	Self-Diagnosis		
5	Auto Swing Airflow		
6	Ultra High Efficiency		
7	Size: (LXWXH) : 24 inches x 13inches x 72 inches		
SOURCE OF FUND		APP/PPMP Item No.:	
		Account No.:	815 / 821
MODES AND TERMS OF PAYMENT		30 days upon complete delivery	
REQUIRED SERVICES			
<input checked="" type="checkbox"/>	Free Delivery	Others specify:	
<input type="checkbox"/>	Free Product Demonstration		
<input checked="" type="checkbox"/>	Free Installation		
REQUIRED CERTIFICATIONS/ PERMITS			
QUALIFICATIONS			
AREA OF DELIVERY		MKWD Compound, Brgy Lanao, Kidapawan City	
DATE OF DELIVERY		30-Apr-18	
TIME OF DELIVERY		8:00 am-5:00pm	
WARRANTY PERIOD			
RETENTION		Amount:	
		Duration:	
TAX INCLUSIVE			
OTHER CONDITIONS AND CONSTRAINTS			
Prepared by:		Reviewed by:	
 GUILLERMO B. BACLAYON Division Manager A-GSD		 MYRNA R. VICTORIA, MBA Department Manager A- AHRD	
Noted by:		Approved/Disapproved by:	
 WILESPER LEANDRO M. ALQUEZA, CE/RMP/MBA Material Standards Committee Chairman		 STELLA M. GONZALES, MPS General Manager	



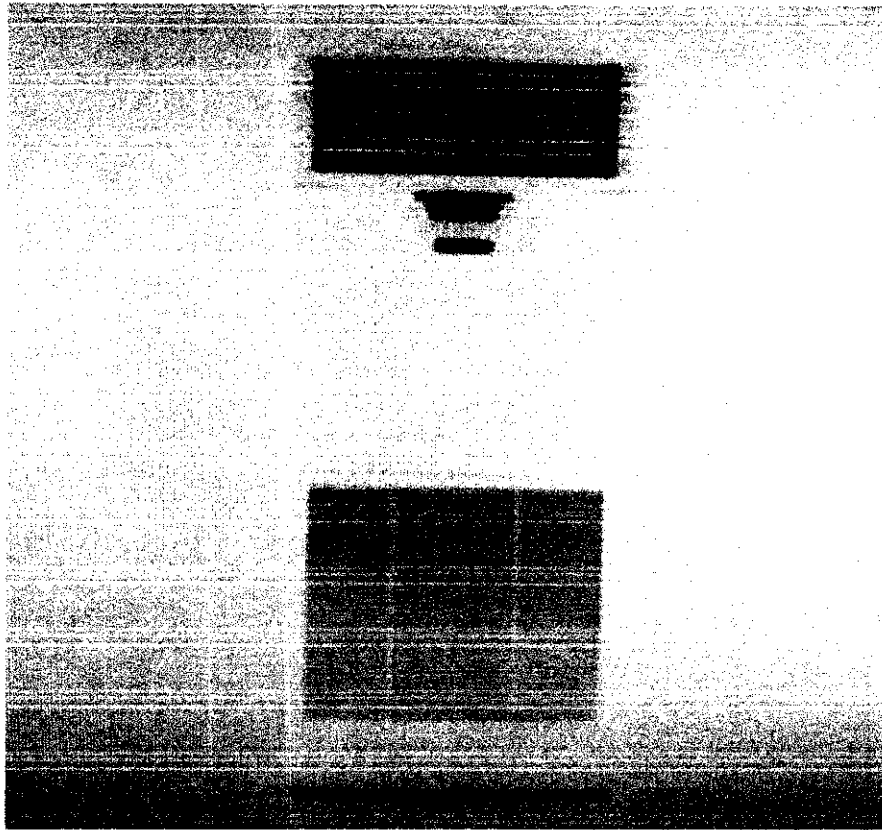
FLOOR MOUNTED TYPE AIRCONDITIONER

SPECIFICATION:

1. Floor mounted
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3. 12hr Timer
4. Self-Diagnosis
5. Auto Swing Airflow
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7. Size in inches: 24 x13x72

PREPARED BY:


ELLEN T. POLANCOS, CE
GS Officer B



FLOOR MOUNTED TYPE AIRCONDITIONER

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PREPARED BY:

Ellen T. Polancos
ELLEN T. POLANCOS, CE
GS Officer B