



REQUEST FOR QUOTATION

PR No. : _____

DATE : _____

JO No. : 1119-0009

Name of Company: _____

Address: _____

Business Permit No: _____

TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____, 2019.

 Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the contract	OFFER						REMARKS
			PRICE			Compliance with technical specifications			
			QTY.	UNIT	UNIT PRICE	TOTAL	YES	NO	
	PhP: <u>75,836.25</u>								
	1 LOT HIRING OF CONTRACTOR/TECHNICIAN FOR THE PARTIAL IMPLEMENTATION ON THE UPGRADING OF NETWORK BACKBONE FROM CAT. 5 TO CAT. 6 SPECIFICATIONS/INCLUSIONS (SEE ATTACHED TOR): 1. NETWORK REHABILITATION CATEGORY 6 2. INSTALLATION SETUP WITH 72 PORT GIGABIT 3. MANAGED LAYER 3 SWITCH HUB 4. LABOR AND MATERIALS						<input type="checkbox"/>	<input type="checkbox"/>	

GRAND TOTAL: _____

Signature Over Printed Name: _____

Contact Number (Landline/Cellphone)/Email Address _____

TERMS AND CONDITIONS:

- The mode of payment is within six (6) months.
- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any at all times except for one (1) lot requisition.
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- Price quotation/s, to be dominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (consulting services) which complies with the minimum technical specifications and other terms.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The item/s shall be delivered within ____ () days from receipt of Purchase Order/Job Order Contract, Notice of Award (NOA) and Notice to Proceed (NTP). The awardee shall notify two (2) days before its delivery of goods and services.
- The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



Republic of the Philippines
METRO KIDAPAWAN WATER DISTRICT
 Lanao, Kidapawan City
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 E-mail Address: metrokidapawan_wd@yahoo.com
 Website: www.metrokidapawanwd.gov.ph
 "Committed to Service, Development and Self-Reliance"



ISO 9001:2015 Certified
 Cert. No. 66478

OFFICE OF THE ASSISTANT GENERAL MANAGER FOR ADMINISTRATION AND FINANCE

TERMS OF REFERENCE

PURPOSE	<i>(For Projects, Please Indicate Account Name and Purpose)</i>		
	FOR THE UPGRADING OF NETWORK BACKBONE FROM CAT 5 TO CAT 6.		
PARTICULARS	<input type="checkbox"/> PR <input checked="" type="checkbox"/> JO No.:	<u>1119-0009</u>	Date: 10/7/2019

ITEMS, SPECIFICATIONS, AND DESCRIPTIONS	
ITEM 1	ITEM 2
SPECIFICATIONS: 1 One (1) Lot Network Rehabilitation Category 6 2 Installation Set Up With 72 Port Gigabit Managed 3 Labor and Materials	SPECIFICATIONS: 1 2 3 4
ITEM 3	ITEM 4
SPECIFICATIONS: 1 2	SPECIFICATIONS: 1 2
ITEM 5	ITEM 6
SPECIFICATIONS: 1 2	SPECIFICATIONS: 1 2

Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.

SOURCE OF FUND	APP/PPMP Item No.:	CAPEX-CSD
	Account No.:	

MODES AND TERMS OF PAYMENT	Upon signing of NTP 15% (P75,836.25) of the project cost. Remaining 85% will be paid upon project completion.
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REQUIRED SERVICES	
<input checked="" type="checkbox"/> Free Delivery <input type="checkbox"/> Free Product Demonstration <input type="checkbox"/> Free Installation	Others specify:

REQUIRED CERTIFICATIONS/ PERMITS	
QUALIFICATIONS	

AREA OF DELIVERY	MKWD OFFICE, LANA O KIDAPAWAN CITY
DATE OF DELIVERY	
TIME OF DELIVERY	

WARRANTY PERIOD	
RETENTION	Amount: P768,000.00
	Duration:
TAX INCLUSIVE	

OTHER CONDITIONS AND CONSTRAINTS	
Prepared by:	Reviewed by:
MARICEL S. BELASA, MBA Acting Division Manager, CAD	LALAIN E. WITARA, MPS Department Manager A
Noted by:	Approved/Disapproved by:
WILESPER LISANDRO M. ALQUEZA, CE/RMP/MBA Material Standards Committee Chairman	STELLA M. GONZALES, MPS General Manager