

MINUTES OF THE PRE-BID CONFERENCE FOR PACKAGE 2 PROCUREMENT OF SERVICES AND MATERIALS FOR THREE (3) EXPLORATORY/PRODUCTION WELLS AND RELATED PUMPING AND STORAGE FACILITIES HELD ON MAY AT THE MKWD MESS HALL, LANA O, KIDAPAWAN CITY.

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Present:

Engr. Ramil A. Condez, CE,RMP,MBA	-	BAC 1 Chairman
Engr. Elben S. Daquipa, MBA	-	BAC Vice- Chairman
Esmeraldo P. Dagan, MBA	-	BAC Member
Abraham S. Calawen Jr.	-	BAC Member, Technical Head
Engr. Canuto A. Codilla, Jr.	-	BAC Head Secretariat
Keziah Jemima R. Soriano	-	BAC Working Secretary
Engr. Carl Oniel F. Pastoriza	-	BAC Working Secretary

Others Present:

1. Rodolfo B. Estrella	-	Observer/Tri-Media Association
2. Rev. Cromwell Rabaya	-	Observer/NGO
3. Junvalh B. Arenal	-	UW-A/ Information Officer
4. Julius Ceasar Fontanilla	-	JAH Trading/Bidder
5. Jowell Q. Encarnacion	-	FFJJ Construction/ Bidder
6. Peter S. Sorrosa	-	Bidder
7. Chamberlyn V. Bihag	-	NJG/CG Integra Corp./Bidder
8. Dick L. Yan	-	NJG/CG Integra Corp./Bidder
9. Genevieve J. Qteish	-	NJG/CG Integra Corp./Bidder
10. Other Assisting Staffs		

The meeting was called to order by the Chairman at nine o'clock in the morning with an opening prayer led by BAC Member, Mr. Canuto A. Codilla. After which, the Vice Chairman, Elben S. Daquipa acknowledged participants per attendance. The BAC 1 Chairman, Ramil A. Condez informed the body that four (4) invitation letters were sent to observers to witness and observe the proceedings of the Pre-bid Conference scheduled on May 28, 9:00AM at MKWD Messhall, MKWD Compound, Lanao, Kidapawan City and the same had been delivered May 20, 2020. The Chairman mentioned that the letter of invitations was addressed to the Commission on Audit (COA), Department of Public Works and Highways, Engr. Rodolfo Estrella of Tri-Media Association and Rev. Cromwell Steve Rabaya representative from NGO/Mediatrix MPC. However, there are two (2) observer attended the proceedings, Mr. Rodolfo B. Estrella, President Tri-Media Association and Rev. Cromwell Rabaya NGO Representative.

I. OVERVIEW OF THE PROJECT:

The Chairman informed the Body that the upcoming Public Bidding is on June 15, 2020 for the **PACKAGE 2: PROCUREMENT OF SERVICES AND MATERIALS FOR THREE (3) EXPLORATORY/PRODUCTION WELLS AND RELATED PUMPING AND STORAGE FACILITIES** and presented all the details in the Invitation to Bid;

1. The LOCAL WATER UTILITIES ADMINISTRATION has received a Loan from the Asian Development Bank toward the cost of the Water District Development Sector Project (WDDSP), and it intends to apply part of the proceeds of this loan to payments under the contract for the Metro Kidapawan Water District Well Drilling Project.
2. The Metro Kidapawan Water District now invites bids for Package 2 - Procurement of Services and Materials for Three (3) Exploratory/Production Wells and Related Pumping and Storage Facilities. Bidders should have completed, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Sub-section 5, Section II. Instructions to Bidders and the corresponding Bid Data Sheet. Completion of the Works for Package 2 (Phase 1- Exploratory/Production Wells and Phase 2 - Related Pumping and Storage Facilities) is required within **two hundred eighty-five (285) calendar days** upon the receipt of Notice to Proceed (NTP).
3. Bidding will be conducted in accordance with relevant procedures for open competitive bidding as specified in the Implementing Rules and Regulations of Republic Act 9184 (RA 9184), with some amendments, as stated in these bidding documents and is open to all bidders from eligible source countries as defined in the applicable

procurement guidelines of ADB. The contract shall be awarded to the Lowest Calculated Responsive Bidder (LCRB) who was determined as such during post-qualification. The approved budget for the contract (ABC) is **Php50,320,695.00**.

4. Interested bidders may obtain further information from the Metro Kidapawan Water District and inspect the Bidding Documents at the address given below from 8:30 a.m. – 4:30 p.m. except during weekends and non-working holidays.
5. A complete set of Bidding Documents may be acquired by the interested bidders on **15 May 2020** from the address below and upon payment of the applicable fee for the bidding documents, in the amount of **Php25,000.00**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), www.philgeps.gov.ph, provided that shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The Metro Kidapawan Water District will hold a Pre-Bid Conference on **28 May 2020 at 09:00a.m.** at the MKWD Mess Hall at the address below, which shall be open to prospective bidders. Pre-bid conference may be conducted in person or face-to-face through videoconferencing, webcasting, or similar technology, or a combination thereof.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **15 June 2020 at 09:00 a.m.** All Bids must be accompanied by a Bid Security in any acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on **15 June 2020 at 09:01 a.m.** at the MKWD Office. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The Metro Kidapawan Water District reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, in accordance with ADB's Procurement Policy and Regulations, without thereby incurring any liability to the affected bidder or bidders.

The Chairman requested the proponent, Engr. Canuto A. Codilla, Division Manager of the Planning & Design Division to present and discuss the Terms of Reference (TOR). Mr. Codilla presented the TOR through multi-media presentation for the PACKAGE 2: PROCUREMENT OF SERVICES AND MATERIALS FOR THREE (3) EXPLORATORY/PRODUCTION WELLS AND RELATED PUMPING AND STORAGE FACILITIES.

The following were discussed:

MKWD GROUND WATER SOURCE DEVELOPMENT

The affirmative result on geo-electric technical survey for ground water source in our system:

1. Based on the study conducted by Local Water Utilities (LWUA), we have a number of potential ground water sources that can be extracted from a range of 100 to 150 meters depth in identified 12 barangays in the system.
2. This project is expected to benefit 9,000 households for the next 10 years.

MKWD GROUND WATER SOURCE DEVELOPMENT

General Objective of the Project:

- To alleviate recurrent problems of potable water shortage due to distant location of main water source and storage facilities in three clustered system of the District.
- Specific Objectives:
 - Construct three (3) new borehole and its infrastructure on three clustered areas of MKWD system that is far from main water supply source and main storages.
 - Expand the geophysical study to identify future and supplemental sources of water supply in clustered areas
 - Improve connecting barangays:

a) Magsaysay: Kalaisan, Junction, Sumbac, Macebolig

- b) Bulacanon: Dagupan, Bulacanon, Luna Norte, Luna Sur, Guangan
- c) Manubuan: All existing Barangays at Matalam Service Area

- Implement health education and social mobilization program in the community to educate the population in the necessity to use clean potable water, its benefit to the health of the community in prevention of water borne disease and ways to improve hygiene and conservation water sources.

APPROVED BUDGET OF THE CONTRACT & CONTRACT DURATION- P 50,320,695.00

PHASE 1-COMPOSITION

Drilling of borehole and Construction of three (3) production wells :

- Lot 1. Brgy. Manubuan, Matalam
- Lot 2. Brgy. Magsaysay, Kidapawan City
- Lot 3. Brgy. Bulacanon, Makilala

Total cost for PHASE 1= P 8,640,000.00

Phase 2 –COMPOSITION

- **A.** Construction of Electro-Mechanical Facility -3 lots
- **B.** Perimeter Fence & Site Development- 3 lots
- **C.** Construction of Guard House, Utility/Staff House, and Comfort Room- 3 lots
- **D.** Construction of Treatment Facility- 3 lots
- **E.** Construction of 200 cu.m Elevated Steel Reservoir- 3 lots
- **F.** Installation of 200m-150mm dia. Distribution Line for 3 lots

Total cost for Phase 2= P 41,680,695.00

CONTRACT DURATION

- Phase 1 and Phase 2: Two Hundred Eighty Five (285) Calendar Days

WARRANTY

Please refer to General Conditions of the Contract (GCC) Clause 17 GCC Clause 17.4. The period for correction of defects in the warranty period is fifteen (15) days.

INSPECTION AND TESTS

Please refer to GCC Clause 16 GCC Clause 16.1. Inspection and performance test will be conducted prior to delivery and on site prior to acceptance of the materials.

MODES AND TERMS OF PAYMENT

- ✓ REFER TO GENERAL CONDITIONS OF CONTRACT (GCC) NO. 40 – PROGRESS PAYMENTS OF THE BIDDING DOCUMENTS

After the presentation the Chairman asked the body for any clarification on the presentation. Engr. Jewel Encarnacion asked to discussed the qualification of eligible bidders.

Chairman Condez presented the bidding documents and said that it is stated in section5 of page 2-7, presented to the screen the content of eligible bidders:

- 1.1. Unless otherwise indicated in the **BDS**, the following persons shall be eligible to participate in this Bidding:
 - (a) Duly licensed Filipino citizens/sole proprietorships;
 - (b) Partnerships duly organized under the laws of the Philippines and of which at least seventy-five percent (75%) of the interest belongs to citizens of the Philippines;

- (c) Corporations duly organized under the laws of the Philippines, and of which at least seventy-five percent (75%) of the outstanding capital stock belongs to citizens of the Philippines;
 - (d) Cooperatives duly organized under the laws of the Philippines.
 - (e) Persons/entities forming themselves into a JV, i.e., a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: Provided, however, that, in accordance with Letter of Instructions No. 630, Filipino ownership or interest of the joint venture concerned shall be at least seventy-five percent (75%): Provided, further, that joint ventures in which Filipino ownership or interest is less than seventy-five percent (75%) may be eligible where the structures to be built require the application of techniques and/or technologies which are not adequately possessed by a person/entity meeting the seventy-five percent (75%) Filipino ownership requirement: Provided, finally, that in the latter case, Filipino ownership or interest shall not be less than twenty five percent (25%). For this purpose, Filipino ownership or interest shall be based on the contributions of each of the members of the joint venture as specified in their JVA.
- 1.2. The Procuring Entity may also invite foreign bidders when provided for under any Treaty or International or Executive Agreement as specified in the **BDS**.
- 1.3. Government owned or controlled corporations (GOCCs) may be eligible to participate only if they can establish that they (a) are legally and financially autonomous, (b) operate under commercial law, and (c) are not attached agencies of the Procuring Entity.
- 1.4. (a) The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority (PSA) consumer price index. However, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB.
- (b) For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the **BDS**.
- For this purpose, contracts similar to the Project shall be those described in the **BDS**.
- 1.5. The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid, calculated as follows:
- $$\text{NFCC} = [(\text{Current assets minus current liabilities}) (15)] \text{ minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract for this Project.}$$
- The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements (AFS) submitted to the BIR.

For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their audited financial statements prepared in accordance with international financial reporting standards.

Other specifications required is indicated in the Terms of Reference (TOR) and included in the bidding documents based on RA 9184. She also informed the interested bidder that bidding documents must have proper labeling or tabbing for prompt and straightforward checking of documents.

The Chairman informed the Body who were present that the Invitation to Bid was posted in the PhilGEPS and posted at the conspicuous areas of Metro Kidapawan Water District starting Mya 15, 2020.

He added to reaffirmed that the details mentioned was included in the bidding documents which will be available to interested suppliers as indicated in the Invitation to Bid (ITB). For further queries and details, it can be viewed at MKWD website at www.metrokidapawanwd.gov.ph.

The Chairman also announced to the interested bidder that after the Pre- Bidding Conference the MKWD Technical Team will accompany the interested bidders for a site visitation of the project.

Since there being no clarifications raised from the body, the Chairman called for the adjournment of the Pre-bid Conference.

There were no other matters to be discussed the meeting was adjourned at 11:45 in the morning.

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CERTIFICATION

I hereby certify to the correctness of the above transcription of the minutes of the Pre-bid Conference for the **PACKAGE 2: PROCUREMENT OF SERVICES AND MATERIALS FOR THREE (3) EXPLORATORY/PRODUCTION WELLS AND RELATED PUMPING AND STORAGE FACILITIES** held on May 28, 2020 at MKWD Mess Hall, MKWD Compound, Kidapawan City.

KEZIAH JEMIMA R. SORIANO

BAC1-Working Secretary

CERTIFIED CORRECT:

ENGR. CANUTO A. CODILLA, JR.

BAC Head Secretariat

ENGR. ELBEN S. DAQUIPA, MBA

Vice Chairman

ABRAHAM S. CALAWEN JR.

Technical Head

ESMERALDO P. DAGAN, MBA

Vice Chairman

ATTESTED:

ENGR. RAMIL A. CONDEZ, CE/RMP/MBA

BAC1 Chairman