



REQUEST FOR QUOTATION

PR No. : 0920-023 _____

DATE : _____

JO No. : _____

Name of Company: _____

Address: _____

Business Permit No: _____

TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____, 2020.

 Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the Contract	OFFER						REMARKS	
			PRICE				Compliance with technical specifications			
			QTY.	UNIT	UNIT PRICE	TOTAL	YES	NO		
	PhP: <u>449,500.00</u>									
1	SPECIAL AGGREGATES		155.00	CU.M	_____	_____		<input type="checkbox"/>	<input type="checkbox"/>	

GRAND TOTAL: _____

Signature Over Printed Name: _____

Contact Number (Landline/Cellphone)/Email Address _____

TERMS AND CONDITIONS:

- The mode of payment is within six (6) months.
- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any at all times except for one (1) lot requisition.
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- Price quotation/s, to be dominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (consulting services) which complies with the minimum technical specifications and other terms.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The item/s shall be delivered within ____ () days from receipt of Purchase Order/Job Order Contract, Notice of Award (NOA) and Notice to Proceed (NTP). The awardee shall notify two (2) days before its delivery of goods and services.
- The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



Republic of the Philippines
METRO KIDAPAWAN WATER DISTRICT
 Lanao, Kidapawan City
 Tel nos. (064) 577-1533, 577-1865, Fax no. (064) 572-5555
 E-mail Address: _____
 Website: _____
 "Committed to Service, Development and Self-Reliance"



TERMS OF REFERENCE

PURPOSE	REPLACEMENT OF TREATMENT PLANT FILTER/MEDIA		
PARTICULARS	<input checked="" type="checkbox"/> PR <input type="checkbox"/> JO No.:	0970-023	Date: 28-Aug-20

ITEMS, SPECIFICATIONS, AND DESCRIPTIONS

ITEM 1 CONSTRUCTION MATERIALS
SPECIFICATIONS:
1 Please see attached list
2
3
4
5
ITEM 2
SPECIFICATIONS:
1
2
3
4
5

Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.

SOURCE OF FUND	APP/PPMP Item No.:	
	Account No.:	GAD 2020

MODES AND TERMS OF PAYMENT	Within 6 months
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REQUIRED SERVICES

<input checked="" type="checkbox"/> Free Delivery	Others specify: For Special Aggregates, the Agency or any representative shall conduct survey/inspection of the supplier's quarry site to assess quality and volume of needed materials.
<input type="checkbox"/> Free Product Demonstration	
<input type="checkbox"/> Free Installation	

REQUIRED CERTIFICATIONS/ PERMITS	
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QUALIFICATIONS	Accredited supplier of construction materials
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AREA OF DELIVERY	Lapaan Treatment Plant Facility, Brgy. Perez, Kidapawan City
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DATE OF DELIVERY	Within 30 days upon issuance of NTP (Notice to Proceed)
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TIME OF DELIVERY	9:00am-4:00pm weekdays
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WARRANTY PERIOD	N/A
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RETENTION	Amount:	N/A
	Duration:	N/A

TAX INCLUSIVE	Tax included in ABC
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OTHER CONDITIONS AND CONSTRAINTS

Materials found to be defective upon delivery must be replace at the expense of the supplier.

Prepared by:	Reviewed by:
CANUTO A. CODILLA JR., CE Division Manager A-PDD	RAMIL A. CONDEZ, CE/RMP/MBA Department Manager A - ECD
Noted by:	Approved/Disapproved by:
WILESPER LISA ANDRO M. ALQUEZA, CE/RMP/MBA AGM for Operations	STELLA M. GONZALES, MPS General Manager