

MINUTES OF THE PRE-BID CONFERENCE FOR PACKAGE 5: LOT B PROCUREMENT OF SUPPLY AND INSTALLATION OF DATA LOGGERS, CCTV SYSTEM AND OTHER EQUIPMENT (RE-BIDDING) HELD ON DECEMBER 18, 2020 AT THE MKWD MESS HALL, LANA O, KIDAPAWAN CITY.

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Present:

Engr. Ramil A. Condez, CE,RMP,MBA	-	BAC 1 Chairman
Engr. Elben S. Daquipa, MBA	-	BAC Vice- Chairman
Esmeraldo P. Dagan, MBA	-	BAC Member
Abraham S. Calawen Jr.	-	BAC Member, Technical Head
Engr. Canuto A. Codilla, Jr.	-	BAC Head Secretariat
Engr. Carl Oniel F. Pastoriza	-	BAC Alternate Working Secretary

Others Present:

1. Rodolfo B. Estrella - Observer/Tri-Media Association
2. Kim Atullo - Representative/NJG Construction Inc.
3. Stephen John Alegonza - Representative/RPR1030 Corporation
4. Ma Fe Pesante - Representative/S&S Phils. Inc.
5. Jeana P/ Acupan - Senior Information Officer A
6. Other Assisting Staffs/MKWD Representatives

The meeting was called to order by the Chairman at two o'clock in the morning with an opening prayer led by BAC Member, Mr. Canuto A. Codilla. After which, the Vice Chairman, Elben S. Daquipa acknowledged participants per attendance. The BAC 1 Chairman, Ramil A. Condez informed the body that five (5) invitation letters were sent to observers to witness and observe the proceedings of the Pre-bid Conference scheduled on December 18, 2020 2:00PM at MKWD Messhall, MKWD Compound, Lanao, Kidapawan City and the same had been delivered December 11, 2020. The Chairman mentioned that the letter of invitations was addressed to the Commission on Audit (COA), Department of Public Works and Highways, Engr. Rodolfo Estrella of Tri-Media Association and Rev. Cromwell Steve Rabaya representative from NGO/Mediatrix MPC and Charlie P. Lumagod of MKWD Union of Employees. Mr. Rodolfo B. Estrella, President Tri-Media Association attended as observer.

I. OVERVIEW OF THE PROJECT:

The Chairman informed the Body that the upcoming Public Bidding is on July 01, 2020 for the **PROCUREMENT OF PROCUREMENT OF PIPES, VALVES AND FITTINGS** and presented all the details in the Invitation to Bid;

1. The LOCAL WATER UTILITIES ADMINISTRATION has received a Loan from the Asian Development Bank toward the cost of the Water District Development Sector Project, and it intends to apply part of the proceeds of this loan to payments under the contract of the Procurement of Supply and Installation of Various Equipment and Facilities of Metro Kidapawan Water District for Lot B (Supply and Installation of Data Loggers, CCTV System and Other Equipment).
2. The Metro Kidapawan Water District (MKWD) now invites bids for **Package 5 Lot B- Supply and Installation of Data Loggers, CCTV System and Other Equipment (Set 1- Pumps, Generator Set and Chlorine Gas Feeders, Set 2- Data Loggers and Other Equipment and Set 3- CCTV and Monitoring Equipment)**. Delivery of the Goods and Services is required within **ninety (90) calendar days** upon the receipt of Notice to Proceed. Bidders should have completed, within five (5) years from the date of submission and receipts of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Sub-section 5, Section II. Instructions to Bidders and the corresponding Asian Development Bank Bid Data Sheet.
3. Bidding will be conducted in accordance with relevant procedures for open competitive bidding as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement

Reform Act", with some amendments, as stated in these Bidding Documents and is open to all Bidders from eligible source countries as defined in the applicable procurement guidelines of the Asian Development Bank. The contract shall be awarded to the Lowest Calculated Responsive Bidder (LCRB) who was determined as such during post-qualification. The total approved budget for the contract (ABC) for **Package 5 -Lot B** is **PhP 50,140,000.00**(Set 1-PhP24,350,000.00, Set 2- PhP20,600,000.00 and Set 3-PhP5,190,000.00).

4. Interested bidders may obtain further information from Metro Kidapawan Water District and inspect the Bidding Documents at the address given below during office hours, 8:00 a.m. – 5:00 p.m. except on weekends and non-working holidays.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **4 December 2020** but before **02:00 p.m. of 8 January 2021** from the address below and upon payment of the applicable fee for the Bidding Documents in the amount of **PhP25,000.00**.

Set 1 –Ten Thousand Pesos (PhP 10,000.00)

Set 2 – Ten Thousand Pesos (PhP10,000.00)

Set 3 –Five Thousand Pesos (PhP 5,000.00)

It may also be downloaded free of charge from the Philippine Government Electronic Procurement System (www.philgeps.gov.ph) and the MKWD (www.metrokidapawanwd.gov.ph websites provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The MKWD will hold a Pre-Bid Conference on **18 December 2020, 02:00 p.m.** at the MKWD Office at the address below, which shall be open to prospective bidders. Pre-bid conference may be conducted in person or face-to-face through videoconferencing, webcasting, or similar technology, or a combination thereof.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **8 January 2021, 02:00 p.m.** All Bids must be accompanied by a Bid Security in any acceptable forms and in the amount stated in ITB Clause 18.1 of Section III, Bid Data Sheet.
8. Bid opening shall be on **8 January 2021, 02:00 p.m.** at the MKWD Office. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
9. The MKWD reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, in accordance with ADB's Procurement Policy and Regulations, without thereby incurring any liability to the affected bidder or bidders.

Purpose/Aim of the Project:

- ✓ Enhance the system of water supply operations of the district for the next fifteen (15) years.

Development plan:

- ✓ Source Development
- ✓ Facilities
- ✓ Main/Transmission/Distribution Lines
- ✓ System Upgrading
- ✓ Rehabilitation Projects

Facilities:

- ✓ Pumping Facilities with equipment
- ✓ Treatment Facilities
- ✓ Storage/Utility Facilities
- ✓ Guard Houses

- ✓ Comfort Rooms
- ✓ Perimeter Fences

System Facility Improvements:

- ✓ Water Meter Calibration Facility
- ✓ Water Resources and Production Department Office

Central Monitoring Station/Engineering and Construction Department Office

PROJECT COMPOSITION FOR LOT B-SET 1:

SET 1- PUMPS, GENERATOR SET AND CHLORINE GAS FEEDERS

Item No	Description	Quantity	Units
1	Vertical Multistage Centrifugal Booster Pump-100 HP	6	sets
2	Generator Set 165Kva with Auto-Transfer Switch	6	sets
3	Chlorine Gas Feeder w/ Complete Accessory	6	sets

APPROVED BUDGET of THE CONTRACT FOR LOT b-set 1=

P 24,350,000.00

Item No	Description	Quantity	Units
1	Installation Data Logger (Pressure & Flow Reading)	21	units
2	Installation Data Logger (water level indicator for reservoirs)	21	units
3	Portable Ultrasonic Flow Meter complete set with accessories	2	units
4	Portable Water Quality Monitoring Equipment	2	units
5	Online Water Quality Monitoring Equipment with Data Logger	10	lots
6	Pumping Station Monitoring System	5	units
7	Pneumatic Piercing Tool	1	set
8	Water Meter Calibration Facility Tester Bench Equipment	2	sets

PROJECT COMPOSITION FOR LOT B-SET 2:

SET 2- DATA LOGGERS AND OTHER EQUIPMENT

APPROVED BUDGET of THE CONTRACT FOR LOT b-set 2=

P 20,600,000.00

PROJECT COMPOSITION FOR LOT B-SET 3:

SET 3- CCTV AND MONITORING EQUIPMENT

Item No	Description	Quantity	Units
3	MINUTES PRE-BID CONFERENCE PACKAGE 5: LOT 8 PROCUREMENT OF SUPPLY AND INSTALLATION OF DATA LOGGERS, CCTV SYSTEM AND OTHER EQUIPMENT (RE-BIDDING) MKWD		

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MINUTES PRE-BID CONFERENCE PACKAGE 5: LOT 8 PROCUREMENT OF SUPPLY AND INSTALLATION OF DATA LOGGERS, CCTV SYSTEM AND OTHER EQUIPMENT (RE-BIDDING) MKWD

1	Installation of Central Monitoring Station System Configuration and IT Equipment	1	lot
2	Installation of CCTV Units (26 units)	12	lots

APPROVED BUDGET of THE CONTRACT LOT B-SET 3=

P 5,190,000.00

TECHNICAL SPECIFICATIONS

Item No	Description	Quantity	Units	Location of Delivery	Delivery Date
Set 1:					
1	Vertical Multistage Centrifugal Booster Pump	6	sets	(1) Brgy. Marbel, Kidapawan City (2) Brgy. Kalaisan, Kidapawan City (3) Brgy. Taluntalunan, Makilala (4) Brgy. San Vicente Makilala (5) Brgy. Magsaysay, Kidapawan City (6) Brgy. Saguing, Makilala	
2	Generator Set 165kVA with Auto-Transfer Switch	6	sets	(1) Brgy. Marbel, Kidapawan City (2) Brgy. Kalaisan, Kidapawan City (3) Brgy. Taluntalunan, Makilala (4) Brgy. San Vicente Makilala (5) Brgy. Magsaysay, Kidapawan City (6) Brgy. Saguing, Makilala	
3	Chlorine Gas Feeder w/ Complete Accessory	6	sets	(1) Brgy. Marbel, Kidapawan City (2) Brgy. Kalaisan, Kidapawan City (3) Brgy. Tagbac, Magpet (4) Brgy. Taluntalunan, Makilala (5) Brgy. San Vicente Makilala (6) Brgy. Balabag, Kidapawan City	

Item No	Description	Quantity	Units	Location of Delivery	Delivery Date
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Set 1:					
1	Vertical Multistage Centrifugal Booster Pump	6	sets	(7) Brgy. Marbel, Kidapawan City (8) Brgy. Kalaisan, Kidapawan City (9) Brgy. Taluntalunan, Makilala (10) Brgy. San Vicente Makilala (11) Brgy. Magsaysay, Kidapawan City (12) Brgy. Saguing, Makilala	
2	Generator Set 165kVA with Auto-Transfer Switch	6	sets	(7) Brgy. Marbel, Kidapawan City (8) Brgy. Kalaisan, Kidapawan City (9) Brgy. Taluntalunan, Makilala (10) Brgy. San Vicente Makilala (11) Brgy. Magsaysay, Kidapawan City (12) Brgy. Saguing, Makilala	
3	Chlorine Gas Feeder w/ Complete Accessory	6	sets	(7) Brgy. Marbel, Kidapawan City (8) Brgy. Kalaisan, Kidapawan City (9) Brgy. Tagbac, Magpet (10) Brgy. Taluntalunan, Makilala (11) Brgy. San Vicente Makilala (12) Brgy. Balabag, Kidapawan City	

Item No	Description	Quantity	Units	Location of Delivery	Delivery Date
Set 1:					
1	Vertical Multistage Centrifugal Booster Pump	6	sets	(13) Brgy. Marbel, Kidapawan City (14) Brgy. Kalaisan, Kidapawan City (15) Brgy. Taluntalunan, Makilala (16) Brgy. San Vicente Makilala (17) Brgy. Magsaysay, Kidapawan City (18) Brgy. Saguing, Makilala	

2	Generator Set 165kVA with Auto-Transfer Switch	6	sets	(13) Brgy. Marbel, Kidapawan City (14) Brgy. Kalaisan, Kidapawan City (15) Brgy. Taluntalunan, Makilala (16) Brgy. San Vicente Makilala (17) Brgy. Magsaysay, Kidapawan City (18) Brgy. Saguing, Makilala	
3	Chlorine Gas Feeder w/ Complete Accessory	6	sets	(13) Brgy. Marbel, Kidapawan City (14) Brgy. Kalaisan, Kidapawan City (15) Brgy. Tagbac, Magpet (16) Brgy. Taluntalunan, Makilala (17) Brgy. San Vicente Makilala (18) Brgy. Balabag, Kidapawan City	

Item No	Description	Quantity	Units	Location of Delivery	Delivery Date
Set 1:					
1	Vertical Multistage Centrifugal Booster Pump	6	sets	(19) Brgy. Marbel, Kidapawan City (20) Brgy. Kalaisan, Kidapawan City (21) Brgy. Taluntalunan, Makilala (22) Brgy. San Vicente Makilala (23) Brgy. Magsaysay, Kidapawan City (24) Brgy. Saguing, Makilala	

2	Generator Set 165kVA with Auto-Transfer Switch	6	sets	(19) Brgy. Marbel, Kidapawan City (20) Brgy. Kalaisan, Kidapawan City (21) Brgy. Taluntalunan, Makilala (22) Brgy. San Vicente Makilala (23) Brgy. Magsaysay, Kidapawan City (24) Brgy. Saguing, Makilala	
3	Chlorine Gas Feeder w/ Complete Accessory	6	sets	(19) Brgy. Marbel, Kidapawan City (20) Brgy. Kalaisan, Kidapawan City (21) Brgy. Tagbac, Magpet (22) Brgy. Taluntalunan, Makilala (23) Brgy. San Vicente Makilala (24) Brgy. Balabag, Kidapawan City	

Item No	Description	Quantity	Units	Location of Delivery	Delivery Date
Set 1:					
1	Vertical Multistage Centrifugal Booster Pump	6	sets	(25) Brgy. Marbel, Kidapawan City (26) Brgy. Kalaisan, Kidapawan City (27) Brgy. Taluntalunan, Makilala (28) Brgy. San Vicente Makilala (29) Brgy. Magsaysay, Kidapawan City (30) Brgy. Saguing, Makilala	

2	Generator Set 165kVA with Auto-Transfer Switch	6	sets	(25) Brgy. Marbel, Kidapawan City (26) Brgy. Kalaisan, Kidapawan City (27) Brgy. Taluntalunan, Makilala (28) Brgy. San Vicente Makilala (29) Brgy. Magsaysay, Kidapawan City (30) Brgy. Saguing, Makilala	
3	Chlorine Gas Feeder w/ Complete Accessory	6	sets	(25) Brgy. Marbel, Kidapawan City (26) Brgy. Kalaisan, Kidapawan City (27) Brgy. Tagbac, Magpet (28) Brgy. Taluntalunan, Makilala (29) Brgy. San Vicente Makilala (30) Brgy. Balabag, Kidapawan City	

No.	Specifications	Statement of Compliance
	III. WARRANTY	
	During the Warranty period, the External Provider upon proper notification of the Procuring Entity shall:	
	1. Send representatives within two (2) calendar days to verify and troubleshoot the issue upon notification. Experts shall arrive within seven (7) calendar days at the site where the defect(s) of Supplies is (are) found to repair or replace;	
	2. Bear all expenses arising from this repair/replacement;	
	3. Must immediately notify the Procuring Entity and/or End-user in case the	

	Supplies cannot be repaired on site;	
	4. Notify the Procuring Entity estimated time for repair/replacement but the period for repair/replacement shall not be longer than five (5) weeks from the dispatch date of the defective and/or damaged items;	
	5. Bear all costs arising from or in connection with the repair and/or replacement, including but not limited to customs duties, taxes and transportation fees;	
	6. Bear all costs arising from and/or in connection with the delay in case the items dispatched for repair/replacement cannot be returned within the stipulated time;	
	7. Extend the warranty period in days, from the day the issue has been reported to the day the repair/replacement has been successfully made, after the verification of the issue. Also, conduct inspection on site of materials/equipment a month before expiration of warranty period.	
3	Chlorine Gas Feeder w/ Complete Accessory – 6 sets <i>(Refer to Section VIII. page 8-39 Chlorinating Equipment specifications)</i>	
	All accessories should be resilient for gas chemical usage against corrosion.	
	Safety provisions: Installation/Mounting in a reinforced concrete chlorine shed (provision of PPEs and eye wash area on the facility).	
	Includes spare tools fittings:	
	Lead Gasket (250pcs)	
	Chlorine Resistant Tube (50m)	
	Spare Equipment Fittings (2pcs each)	
	Splitter with Regulator	
	Free delivery, installation, commissioning, performance testing and product demonstration/training.	
	I. PAYMENT TERMS	
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	I. PAYMENT TERMS	
	Payments of Goods shall be in accordance with GCC Clause 10 - Payment of the Bidding Documents.	

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No	Specifications	Statement of Compliance
	5. Communication with 1 or 2 PCs: Periodic, programmed or event-based	
	6. Inter-sites communication to S500, S4W or AS: Periodic or event-driven (change of DI status or threshold exceedance)*	
	7. Alert transmitted to mobile via SMS: Upon change in DI state, exceeded threshold, sensor fault.	
	CONFIGURATION AND COMMISSIONING:	
	Bluetooth: Data logger configuration via Bluetooth link	
	Assistance with commissioning: 3G and 2G reception level measurement Best 3G and 2G operator test LEDs for visual diagnosis of operation and 3G/2G signal	
	Assistance with maintenance: Remaining battery life calculator	
	ARCHIVING:	
	Local archiving capacity: 50,000 data points	
	Primary and secondary archiving of DI, AI and US probe data: Event-based automatic changing of the archiving period (e.g. overflow)	
	PROCESSING:	
	Self-monitoring: Includes two conversion tables for flow calculations Flow calculation based on measured height Daily calculation of volume linked to flow Calculation of the number of daily overflows	
	STANDARD BATTERY LIFE:	
	Height measurement every 5 minutes 6 years (Daily communication with the SCADA) 10 years (Daily communication with the SCADA)	

	INCLUSIONS:	
	FTV Server Set - 1 set	
	Laptop/Computer Set - 1 set	
	GSM/GPRS Antenna - 21 sets	
	GSM/GPRS Modem - 21 sets	
	Fabrication of Data Logger Cabinets	
	Equipment Installation and Mounting to existing locations of reservoirs Ready for installation	
	Connection wires/cables; Equipment and Software Configuration	
	Free delivery, installation, commissioning, performance testing and product demonstration/training.	
	I. PAYMENT TERMS	
	Payments of Goods shall be in accordance with GCC Clause 10 - Payment of the Bidding Documents.	

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	II. AFTERSALES SALES AND MAINTENANCE	
	1. The External Provider shall have a local service and calibration center based in the Philippines for diagnosis, maintenance and repair of test and measurement instruments. They must provide a list of their service centers.	
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- 90 (Ninety) Calendar Days

CONTRACT DURATION

Warranty Please refer to GCC Clause 17

GCC Clause 17.4. The period for correction of defects in the warranty period is fifteen (15) days.

Inspection and test

Please refer to GCC Clause 16

GCC Clause 16.1. Inspection and performance test will be conducted prior to delivery and on site prior to acceptance of the materials.

5.1. Unless otherwise indicated in the **BDS**, the following persons shall be eligible to participate in this Bidding:

- a) Duly licensed Filipino citizens/sole proprietorships;
- b) Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines;
- c) Corporations duly organized under the laws of the Philippines, and of which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines;
- d) Cooperatives duly organized under the laws of the Philippines; and

.) Persons/entities forming themselves into a Joint Venture (JV), *i.e.*, a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: Provided, however, that Filipino ownership or interest of the JV concerned shall be at least sixty percent (60%).

5.2. Foreign bidders may be eligible to participate when any of the following circumstances exist, as specified in the BDS:

- a) When a Treaty or International or Executive Agreement as provided in Section 4 of RA 9184 and its IRR allow foreign bidders to participate;
- b) Citizens, corporations, or associations of a country, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
- c) When the Goods sought to be procured are not available from local suppliers; or
- d) When there is a need to prevent situations that defeat competition or restrain trade.

b) 5.3. Government owned or controlled corporations (GOCCs) may be eligible to participate only if they can establish that they (a) are legally and financially autonomous, (b) operate under commercial law, and (c) are not attached agencies of the Procuring Entity.

c) 5.4. Unless otherwise provided in the BDS, the Bidder must have completed a Single Largest Completed Contract (SLCC) similar to the Project and the value of which, adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority (PSA) consumer price index, must be at least equivalent to a percentage of the ABC stated in the BDS.

- d) For this purpose, contracts similar to the Project shall be those described in the BDS, and completed within the relevant period stated in the Invitation to Bid and ITB Clause 12.1(a)(ii).
- e) 5.5. The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal To the ABC to be bid, calculated as follows:
- f)
- g) $NFCC = [(Current\ assets\ minus\ current\ liabilities)\ (15)]$ minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract for this Project.
- h) The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements (AFS) submitted to the BIR.
- i) For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their audited financial statements prepared in accordance with international financial reporting standards.
- j) If the prospective bidder opts to submit a committed line of credit, it must be at least equal
- k) to ten percent (10%) of the ABC to be bid. If issued by a foreign universal or commercial
- l) bank, it shall be confirmed or authenticated by a local universal or commercial bank.

(For details: refer to Section III. Bid Data Sheet of the Bidding Documents)

He added to reaffirmed that the details mentioned was included in the bidding documents which will be available to interested suppliers as indicated in the Invitation to Bid (ITB). For further queries and details, it can be viewed at MKWD website at www.metrokidapawanwd.gov.ph.

Since there being no clarifications raised from the body, the Chairman called for the adjournment of the Pre-bid Conference.

There were no other matters to be discussed the meeting was adjourned at 04:06 in the morning.

X-----X

CERTIFICATION

I hereby certify to the correctness of the above transcription of the minutes of the Pre-bid Conference for the **PROCUREMENT OF SUPPLY AND INSTALLATION OF DATA LOGGERS, CCTV SYSTEM AND OTHER EQUIPMENT (RE-BIDDING)** held on December 18, 2020 at MKWD Mess Hall, MKWD Compound, Kidapawan City.

SGD. ENGR. CANUTO A. CODILLA, JR
BAC Head Secretariat

CERTIFIED CORRECT:

SGD. ENGR. ELBEN S. DAQUIPA, MBA

Vice Chairman

SGD. ABRAHAM S. CALAWEN JR.

Technical Head

SGD. ESMERALDO P. DAGAN, MBA

Member

ATTESTED:

SGD. ENGR. RAMIL A. CONDEZ, CE/RMP/MBA

BAC1 Chairman