



PR No. : 0721-013

JO No. : \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Business Permit No: \_\_\_\_\_

TIN No.: \_\_\_\_\_

**REQUEST FOR QUOTATION**

DATE : \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than \_\_\_\_\_, 2021.

JINKY P. MORENO

Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the Contract	OFFER				REMARKS
			PRICE		Compliance with technical specifications		
			QTY.	UNIT	UNIT PRICE	TOTAL	
	PhP: <b>69,520.00</b>						
1	BULB, LED BULB 7W (LED)		30.00	pc			<input type="checkbox"/>
2	BULB, BULB LIGHT 10 watts (LED)		30.00	pc			<input type="checkbox"/>
3	FLOURESCENT, FLOURESCENT TUBE 9 WATTS		30.00	pc			<input type="checkbox"/>
4	FLOURESCENT, FLOURESCENT TUBE 18 WATTS		30.00	pc			<input type="checkbox"/>
5	CIRCUIT, BREAKER 30 AMPS (INDUSTRIAL TYPE W/ ENCLOSURE)		6.00	set			<input type="checkbox"/>
6	wire, STRANDED 8.0MM THHN		1.00	box			<input type="checkbox"/>
7	wire, STRANDED 8.0MM THHN		1.00	box			<input type="checkbox"/>
8	LIGHT, FLASHLIGHT RECHARGEABLE 25W LED		4.00	pc			<input type="checkbox"/>
9	(HIGHLY DURABLE) LIGHT, AUTOMATIC EMERGENCY LIGHT (RECHARGEABLE)		2.00	UNIT			<input type="checkbox"/>
10	wire, WIRE PDX #12		50.00	meter			<input type="checkbox"/>
11	wire, wire extension (25-METER CORD W/ 4-SOCKET)		1.00	set			<input type="checkbox"/>
12	SWITCH, SWITCH 2 GANG (SURFACE TYPE)		8.00	set			<input type="checkbox"/>
13	CONVENIENCE, CONVENIENCE OUTLET 2-GANG		12.00	pc			<input type="checkbox"/>
14	CONVENIENCE, CONVENIENCE OUTLET - 3 GANGS (FLASH TYPE)		12.00	pc			<input type="checkbox"/>

**TERMS AND CONDITIONS:**

- The mode of payment is within six (6) months.
- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any at all times except for one (1) lot requisition.
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- Price quotation/s, to be dominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure ) or, the highest rated offer (consulting services) which complies with the minimum technical specifications and other terms .
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The item/s shall be delivered within **SEVEN ( 7 )** days from receipt of Purchase Order/Job Order Contract, Notice of Award (NOA) and Notice to Proceed (NTP). The awardee shall notify two (2) days before its delivery of goods and services.
- The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



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JINKY P. MORENO

Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the Contract	OFFER				REMARKS
			PRICE		Compliance with technical specifications		
			QTY.	UNIT	UNIT PRICE	TOTAL	
	PhP: <b>62,520.00</b>						
15	TAPE, ELECTRICAL TAPE		12.00	pc			<input type="checkbox"/>
16	TAPE, RUBBER TAPE (INSULATOR)		6.00	pc			<input type="checkbox"/>
17	STARTER, STARTER HOLDER ()		8.00	pc			<input type="checkbox"/>
18	STARTER, 40 to 80 watts fluorescent		8.00	pc			<input type="checkbox"/>
19	CLAMP, ELECTRICAL PVC CLAMP 3/4		40.00	pc			<input type="checkbox"/>

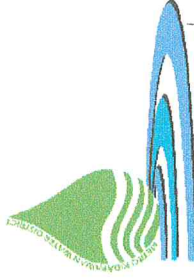
GRAND TOTAL: \_\_\_\_\_

Signature Over Printed Name: \_\_\_\_\_

Contact Number (Landline/Cellphone)/Email Address \_\_\_\_\_

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Republic of the Philippines  
**METRO KIDAPAWAN WATER DISTRICT**  
 Lanao, Kidapawan City  
 Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-5555  
 E-mail Address: [metrokidapawan\\_wd@yahoo.com](mailto:metrokidapawan_wd@yahoo.com)  
 Website: [www.metrokidapawanwd.gov.ph](http://www.metrokidapawanwd.gov.ph)  
**"Committed to Service, Development and Self-Reliance"**



ISO 9001:2015 Certified  
 Cert. No. 66478

### TERMS OF REFERENCE

<b>PURPOSE</b>	Electrical Supplies for MKWD offices use intended for August to October 2021 consumption		
<b>PARTICULARS</b>	PR <input checked="" type="checkbox"/> JO No.: <u>67U-013</u>	Date:	06-Jun-21

ITEMS, SPECIFICATIONS, AND DESCRIPTIONS	
<b>ITEM 1</b>	Electrical Materials/Supplies
<b>SPECIFICATIONS:</b>	<b>ITEM 2</b>
1 good quality	
2 Bulb & Fluorescent: LED Type	
3 see attached list of items	
4	
<b>ITEM 3</b>	<b>ITEM 4</b>
<b>SPECIFICATIONS:</b>	<b>SPECIFICATIONS:</b>
1	1
2	2
3	3
4	4
<b>ITEM 5</b>	<b>ITEM 6</b>
<b>SPECIFICATIONS:</b>	<b>SPECIFICATIONS:</b>
1	1
2	2
3	3

Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.

<b>SOURCE OF FUND</b>	APP/PPMP Item No.: 805
	Account No.: 805

**MODES AND TERMS OF PAYMENT** Payable within 60 days from delivery

<b>REQUIRED SERVICES</b>	
<input checked="" type="checkbox"/> Free Delivery	Others specify:
<input type="checkbox"/> Free Product Demonstration	
<input type="checkbox"/> Free Installation	

<b>REQUIRED CERTIFICATIONS/ PERMITS</b>	N/A
<b>QUALIFICATIONS</b>	N/A
<b>AREA OF DELIVERY</b>	MKWD MAIN OFFICE
<b>DATE OF DELIVERY</b>	MONDAY - FRIDAY
<b>TIME OF DELIVERY</b>	8:00 AM - 3:00PM
<b>WARRANTY PERIOD</b>	N/A
<b>RETENTION</b>	Amount: N/A
	Duration: N/A
<b>TAX INCLUSIVE</b>	

### OTHER CONDITIONS AND CONSTRAINTS

RETURN ITEM IN CASE OF NON COMPLIANCE

Prepared by:	Reviewed by:
<b>RODIBEE R. RICO, CPA</b> Requisitioner	<i>[Signature]</i> <b>MYRNA R. VICTORIA, MBA</b> Department Manager A
Noted by:	Approved/Disapproved by:
<b>WILESPER LISANDRO M. ALQUEZA, CE/RMP/MBA</b> Material Standards Committee Chairman	<i>[Signature]</i> <b>STELLA M. GONZALES, MPS</b> General Manager