



REQUEST FOR QUOTATION

PR No. : 0924-005

DATE : _____

JO No. : _____

Name of Company: _____
 Address: _____
 Business Permit No: _____
 TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____, 2024.

JINKY P. MORENO

Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the Contract	OFFER						
			PRICE				Compliance with technical specifications		REMARKS
			QTY.	per UNIT	UNIT PRICE	TOTAL	YES	NO	
	PhP: _____	60,320.00							
1	TIRE 11 X 20 LUG TYPE ((PLEASE SEE ATTACHED TOR))		4.00	15,080.	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	

GRAND TOTAL: _____

Signature Over Printed Name: _____

Contact Number (Landline/Cellphone)/Email Address _____

Please submit the following requirements:

- Mayor's Permit
- Professional License/Curriculum (Consulting Services)
- Philgeps Registration Number
- PCAB License (Infra)
- Income Business Tax Return
- Omnibus Sworn Statements

OTHER TERMS AND CONDITIONS:

1. The mode of payment is within Six (6) months Three (3)months Two (2)months One (1)month.
2. Bidders shall provide correct and accurate information required in this form.
3. Bidders may quote for any at all times except for one (1) lot requisition.
4. Price quotation/s must have:
 - validity - Thirty (30) Calendar days
 - inclusion of tax
 - Quotations exceeding the Approved Budget for the Contract shall be rejected.
 - Award of contract shall be made to the lowest quotation (for goods and services)
 - Erasures or overwriting is not allowed unless signed by duly authorized representative/s.
5. The item/s shall be delivered within one (1) days / months from receipt of Notice to Proceed (NTP) with Purchase Order & Notice of Award (NOA) and Job Order Contract & Notice of Award (NOA).
6. The awardee shall notify two (2) days before its delivery of goods and services.
7. The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



Republic of the Philippines
METRO KIDAPAWAN WATER DISTRICT
 Lanao, Kidapawan City
 Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-5555
 E-mail Address: metrokidapawan_wd@yahoo.com
 Website: www.metrokidapawanwd.gov.ph
"Committed to Service, Development and Self-Reliance"



TERMS OF REFERENCE

PURPOSE	PROCUREMENT OF 4-PCS EXCAVATOR TIRE FOR XCMG EXCAVATOR UNDER THE CONSTRUCTION DIVISION.		
PARTICULARS	<input checked="" type="checkbox"/> PR <input type="checkbox"/> JO No.:	Date:	August 14, 2024

ITEMS, SPECIFICATIONS, AND DESCRIPTIONS	
ITEM 1) 4-PCS EXCAVATOR TIRE 11x20 TUBE TYPE SPECIFICATIONS: 1 4-pcs Excavator Tire Size: 11 X 20 Lug Type 2 Tube Type with Flap - Heavy Duty Tires 3 Wear & cut resistant tread compound 4 With inner tube and flap 5 Premium quality 6	ITEM 2) SPECIFICATIONS: 1 2 3
ITEM 3 SPECIFICATIONS: 1 2	ITEM 4 SPECIFICATIONS: 1 2

Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.

SOURCE OF FUND	APP/PPMP Item No.:	830-RM Heavy Equipment
	Account No.:	830-Repair and Maintenance of Heavy Equipment

MODES AND TERMS OF PAYMENT	Full payment w/in 30 days upon issuance of IAR
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REQUIRED SERVICES	
<input checked="" type="checkbox"/> Free Delivery <input type="checkbox"/> Free Product Demonstration <input type="checkbox"/> Free Installation	Others specify:

REQUIRED CERTIFICATIONS/ PERMITS	Business Permit
QUALIFICATIONS	N/A

AREA OF DELIVERY	MKWD Main Office, Brgy. Lanao, Kid. City
DATE OF DELIVERY	Upon issuance of Purchase Order
TIME OF DELIVERY	8:00 A.M. to 5:00 P.M.

WARRANTY PERIOD	N/A	
RETENTION	Amount:	N/A
	Duration:	N/A
TAX INCLUSIVE	6% for VAT Registered	

OTHER CONDITIONS AND CONSTRAINTS
N/A

Prepared by:	Reviewed by:
 ARNOLD A. GILACAN <small>OIC-Division Manager A</small>	 MARIAN W. DAWA, MBA <small>OIC-Department Manager A</small>
Noted by:	Approved/Disapproved by:
 ENGR. ELBEN S. DAQUIPA, MAB <small>Material Standards Committee Chairman</small>	 ATTY. WILLIAM M. ANGOS, CPA <small>General Manager</small>